

ASDP & Corporate Plan Tracker

Cork County Council's Service Design and Transformation Team in Digital and ICT Directorate in conjunction with our Corporate Services Performance and Governance Team have implemented an online tracker that allows our Senior Management Team to create, amend and track the status and progress of Annual Service Delivery Plan objectives as linked to the Corporate Plans pillars and objectives throughout the lifetime of those plans and objectives.

Key Goals

- Monitor delivery of the Corporate Plan through structured tracking of ASDP objectives, actions, dependencies, and outcomes.
- Ensure ASDP objectives serve Corporate Plan objectives.
- Link ASDP objectives to the existing Risk Management and KPI reporting systems and include additional KPIs and risks where relevant.
- Link ASDP objectives to relevant budget division service level.
- Generate Corporate Plan reviews/reports on resulting information.
- Develop ASDPs for subsequent years based on review of progress on Corporate Plan objectives for previous year and on adopted budget.
- Revise Corporate Plan objectives if required.
- Publish ASDPs using data from populated tracker.

Core Functionality

The tracker ensures that all ASDP objectives are mapped to relevant Corporate Plan pillars and objectives, enabling reporting at both organisational and Directorate levels.

Each objective can also be linked to:

- Corporate Plan performance measures
- NOAC indicators and other KPIs

In addition, every objective captures:

- Supporting Directorates
- Risks (linked to Directorate Risk Registers)
- Internal Audit Recommendations
- Performance targets
- Relevant KPI streams
- Budget Division & Services
- Climate Action Benefit (Yes/No)
- Progress status
- Timeframe
- Key achievements

The system allows real-time updates, with all changes immediately available for reporting and oversight by the Chief Executive and Directors.

Technology Stack

The solution was supported by the following technology providers:

- **Granicus (CRM Platform Provider)**
 - Role: Core platform used to develop and host the ASDP & Corporate Plan Tracker
- **Microsoft (Technology Stack Provider)**

The solution leverages a range of Microsoft technologies:

 - **Microsoft SQL Server** – Data storage and management
 - **Microsoft SharePoint** – Document management
 - **Microsoft Power BI** – Reporting and analytics
 - **SQL Server Reporting Services (SSRS)** – Structured reporting
- **Languages**
 - HTML5, CSS, JavaScript / jQuery, T-SQL

Internal Delivery (Key Contributors)

- Service Design and Transformation Team (Digital & ICT)
- Corporate Services (Performance & Governance Team)

These teams were central to the design, development, and rollout of the solution.

The solution was primarily delivered in-house, demonstrating Cork County Council's strong internal digital capability, with external vendors providing platform and infrastructure support.

Comment from Corporate Services

This tracker integrates a number of the key Local Authority performance and governance provisions as captured in the Local Government Code of Governance (2024).

Cork County Council's Corporate Plan embodies its key priorities and values, and it also informs service goals and resource allocation. In turn, service goal outcomes fulfil the Corporate Plan aims, within an integrated governance structure that includes budget planning and management, annual service plans, performance monitoring and review, audit and risk oversight.

In recognition of the importance of climate action and sustainability in our operations, as reflected in the Code of Governance, this tracker also captures any climate action benefits related to ASDP objectives, whether direct or indirect, allowing the continued recording of sustainability initiatives beyond the Climate Action Plan.

By integrating performance and governance streams, the tracker promotes a culture of joined-up thinking and mind-mapping, from service planning, through oversight and delivery, to measurement and reporting, thereby closing the cyclical Annual and Corporate Plan loop. It is the ultimate performance and governance tool.

This project deserves to win because of its innovative response to the Department of Housing, Local Government and Heritage 2024 publication, the Local Government Code of Governance. It pulls together and, in doing so, contextualises a number of key oversight and reporting pillars in direct reference to each other, with the Corporate Plan sitting firmly at the centre of the whole, as the key, 5-year roadmap for Cork County Council.

Screenshots are included below.

Screenshots of ASDP & Corporate Plan Tracker

Menu page

ASDP and Corporate Plan Tracker

01. Create Objectives for your Directorate

ASDP 2026 Manual

02. Review and Update Existing Objectives

ASDP 2025 Review Update Manual

03. Review and Update Existing Objectives per Directorate (Admin Only)

04. Review Reports

Menu 01 - Create Objectives

2026 ASDP and Corporate Plan Tracker

Coordinator * [Redacted]

Lead Directorate * Economic Dev & Strategic Planning

Owner * [Redacted]

Add Objective * Add Another Objective

	ASDP Objective	Performance Target	Corporate Plan Strategic Pillar One	Corporate Plan Strategic Objective One	Corporate Plan Strategic Pillar Two	Corporate Plan Strategic Objective Two	Support Directorate 1, if relevant	Support Directorate 2, if relevant	Support Directorate 3, if relevant	Third Parties, if relevant	Dependency, if relevant	KPI Streams
✖ ✔	[Redacted]	[Redacted]	5. Strategic, Critical and Enabling Infrastructure	5.10. Enabling Housing Delivery	4. Economic Growth & Green Economy	4.5. Land and Infrastructure Optimisation	Planning & Environment (PLEN)	Asset & Land Development (ALD)	Capital Delivery (CDEL)	[Redacted]	[Redacted]	CP



5 objective(s) already submitted for Economic Dev & Strategic Planning. Click +/- to open/close +

Menu 02 – Allows authenticated users to review and update objectives for their directorate”

2025 ASDP and Corporate Plan Tracker

Review and Update

Refresh

Lead Directorate

Digital & ICT

Owner



Number of Objectives

5

	Action	ASDP Objective	Performance Target	CP Strategic Pillar	CP Strategic Objective	Support Directorate 1, if relevant	Support Directorate 2, if relevant	Support Directorate 3, if relevant	Third Party relevant
				6. Organisational Development	6.4. Use of Technology				
				6. Organisational Development	6.4. Use of Technology	Finance (FIN)	Planning & Environment (PLEN)	Community, Tourism & Rural Development (CTRD)	
				6. Organisational Development	6.4. Use of Technology				

Menu 03 – Allows administrators to review, update, or delete objectives for any directorate by year

2026 ASDP and Corporate Plan Tracker

Review and Update

ASDP CP Year 2026 ✓

Select Directorate Capital Delivery (COEL) ✓

Owner

Number of Objectives 5

Action	ASDP Objective	Performance Target	CP Strategic Pillar One	CP Strategic Objective One	CP Strategic Pillar Two
			5. Strategic, Critical and Enabling Infrastructure	5.8. Flooding Mitigation	1. Community & Place

Corporate Plan (CP) Strategic Pillar

Coordinator

Update? Yes No

Remove? Yes No

ASDP Objective

The objective form includes the following fields

Corporate Plan (CP) Strategic Pillars and Objectives

Coordinator

Updater?

Yes

No

A SCP Objective *

Performance Target *

CP Strategic Pillar One *

Click a Pillar to see description

5. Organisational Development

5. Organisational Development: Continuously review and strengthen Cork County Council's approach to public sector values, duties, performance and governance, through development support to our staff and elected members and through the development of the organisation.

CP Strategic Objective One *

Click Objective to see description

5.4. Use of Technology

5.4. Use of Technology: Exploit advances in technology and implement the national Digital and ICT strategy objectives for the benefit of our internal and external users, while enhancing cyber security and resilience controls.

CP Strategic Pillar Two *

Click a Pillar to see description

5. Strategic, Critical and Enabling Infrastructure

5. Strategic, Critical and Enabling Infrastructure: Deliver strategic, critical and enabling infrastructure projects to improve local and regional connectivity, mitigate the impact of climate change and stimulate new housing, community and economic opportunities.

CP Strategic Objective Two *

Click Objective to see description

5.5. Enabling Infrastructure

5.5. Enabling Infrastructure: Work in partnership to deliver the enabling infrastructure projects that will be the catalyst for economic and community development.

Support Directorate 1, if relevant

Planning & Environment (P&E)

Support Directorate 2, if relevant

Community, Tourism & Rural Development (CTRCD)

Support Directorate 3, if relevant

Select...

Third Parties, if relevant

Dependency if relevant

KPI Streams

Then you select stream from new stream

CP *

NOAC **

LAPW ***

Corporate Plan

Regional Oversight and Audit Commission

Local Authority Performance Framework (Empowerment 2016)

Select KPI(s) (5 Max) +

Select First Application if there are more

5. CP Pillar 5 - New ICT projects delivered

5. CP Pillar 5 - Number of website visits

Budget Division & Services (3 Max) *

4. Central Management Changes - JCI - ICT

Finance Business Partner *

Timeframe *

Q2

Risk Register ID, if relevant (3 Max)

Click Division ID to see description in Corporate Register or RMR

utory

Audit, if relevant

Select...

Audit Recommendation

Select...

Is there a climate action benefit to this objective? *

Yes, direct

Yes, indirect

No known benefit

State of Progress *

Not Started

In Progress

On Hold

Completed

A SCP Status *

Red

Amber

Green

Red: Fundamental risk to completion of action

Amber: Risk that the action may not be completed

Green: Proceeding as planned

Key Achievements

Attachment 1

Doc1.docx

Attachment 2

Doc2.docx

Upload attachment 3

Please attach the final document achievement narrative, e.g. photos, press coverage, report

Drop files here to upload

Add a document

Accepted file types: doc, docx, ppt, pptx, xls, xlsx, pdf, png, jpg, gif, zip. Uploaded: 0 of 1

Replace an attachment?

Yes

No

Update Record

Please wait a few seconds for record to update.

If it fails to update, please click Update Record again.

Cancel Edit

Menu 04 - Power BI and SSRS Reports

Data shown is indicative only and sourced from the test environment

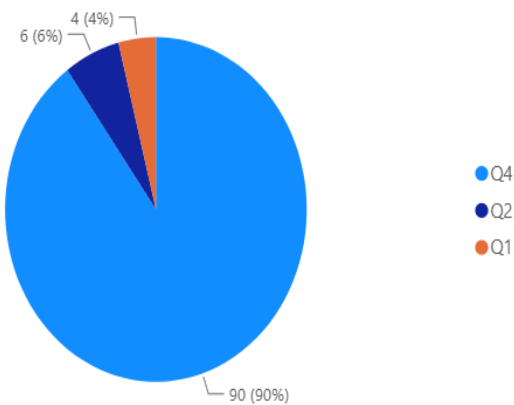
General Overview

Directorates and No. of Objectives

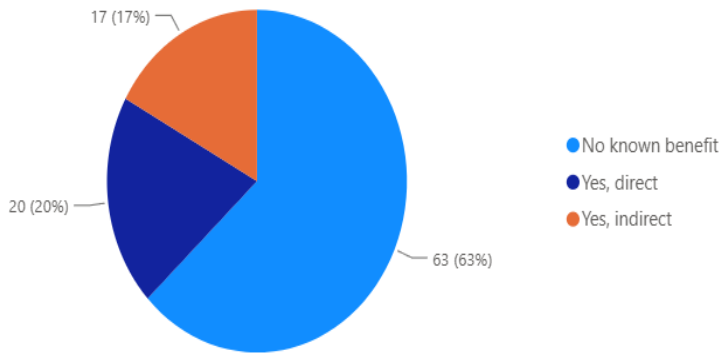
Strategic Pillars

Indicators

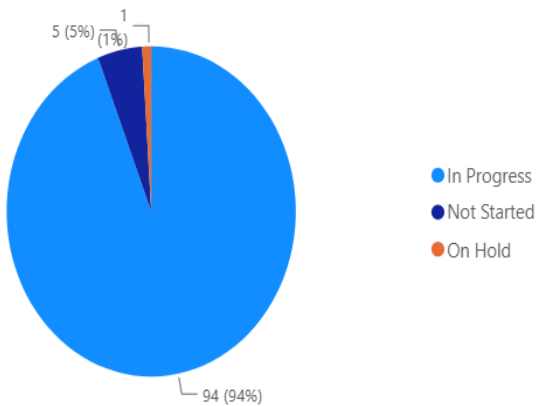
Timeframe



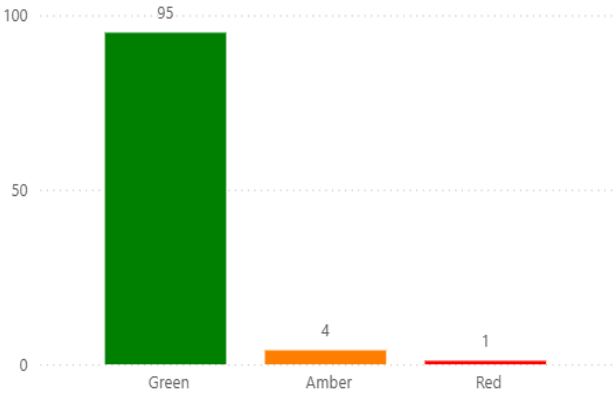
Climate Action Benefit



State of Progress



RAG Status



Select Year

- ☐ 2025
- ☒ 2026

100
Number of Objectives



Cork County Council

ASDP and Corporate Plan Detailed Report

Run on 25/11/2025 at 15:25:19



Total number of Objectives: 5

Coordinator	Owner	ASDP Objective	Performance Target	Strategic Pillar One	Strategic Objective One	Support Directorate 1	Support Directorate 2	Support Directorate 3	Third Parties	Dependency	KPI Streams	KPIs
Digital & ICT (ICT) - 5 Objectives												
				6	6.4	Finance (FIN)	Planning & Environment (PLEN)	Community, Tourism & Rural Development (CTRD)			CP	Not Applicable
				6	6.4						CP	CP Pillar 6 - Nev
				6	6.4						CP	CP Pillar 6 - Nev
				6	6.4						CP, NOAC	Not Applicable
				6	6.4						CP	CP Pillar 6 - Nev