

## **MUSIC SERVICE**

### **Sessional, Peripatetic Instrumental/Vocal/Key Stage Music Tutor Job Profile**

#### **JOB PURPOSE**

To deliver high quality tuition/musical experiences to a wide range of pupils in a wide range of settings

To maintain consistency with the Council's quality and equality perspectives and uphold the Safeguarding and child protection expectations assigned them.

To act professionally and adaptably as a member of The Waltham Forest Music Service.

**Responsible to:** Head of Music Service

#### **PRINCIPAL ACCOUNTABILITIES**

For the realisation of the Council's vision, values and strategic aims in the delivery of services, and compliance with statutory provisions relating to the Music Service, including teaching a wide range of pupils in a wide range of settings.

#### **Quality and Equality**

For the promotion of equality of opportunity and the recognition of social and cultural diversity, in the delivery of services, and in supervisory practice.

For including children with a range of abilities, ensure they are supported to produce a wide range of outcomes, and to adapt practice to the needs and interest of all.

For understanding the barriers young people face and be able to positively overcome them.

#### **Communication and Information**

For consulting and communicating with Music Service management as appropriate.

For the maintenance of good working relationships with key partners, service providers, stakeholders and the wider community.

## **KEY COMPETENCIES**

To deliver instrumental/vocal tuition within Waltham Forest schools and at Music School and to promote quality and equality in the provision of services.

To participate and engage in concerts, events and projects as required.

To understand and work within best practice safeguarding and child protection.

To demonstrate understanding, tolerance and empathy

To understand different learning styles, and be welcoming of difference and the differences in behaviours and the way young people engage.

To take an inclusive approach to group/class management.

To participate in any scheme of performance review operated by the Music Service.

To maintain a programme of professional development, both personally and through participation in training as directed by the Music Service.

To communicate effectively in speech and writing and maintain a professional relationship with schools, colleagues and pupils.

To pursue and implement the Authority's policies on Equal Opportunities in relation to the employment and in regard to Council services.

## PERSON SPECIFICATION

Position Title:	Sessional, Peripatetic Instrumental/Vocal/Key Stage Music Tutor	Date Prepared:	April 2021
Directorate:	Families	Position Number:	various
Department:	Music Service	Grade:	Music Service Pay Scale
Location:	Waltham Forest Music Service, The School Lodge, Woodbury Rd Walthamstow, E17 9SB		
A= Application Form		I= Interview	T= Test

Person Specification	Essential	Desirable	Method of Assessment
<b>1. EXPERIENCE</b>			
Teaching experience	✓		I
<b>2. SPECIAL ABILITIES/APTITUDES</b>			
Able to perform to a high standard on principal instrument or demonstrate strong musical skill	✓		T
Able to maintain pupil records and up to date registers	✓		I
Able to provide annual reports to parents	✓		I
Able to promote and encourage instrumental teaching in schools and at Music School	✓		I
Able to promote participation in ensembles at school and at Music School	✓		I
Able to lead, conduct or direct as and when required	✓		A&I
Ability to speak the most common community languages in Waltham Forest other than English. These include Turkish, Urdu, Somali, Albanian, Bengali, Hindi and French.		✓	A
An interest in developing coaching skills and taking on a mentor role.		✓	I

<p><b>3. KNOWLEDGE</b></p> <p>Knowledge of teaching their specialist family of instruments/voice to pupils across the primary and secondary age range, and adults</p> <p>Knowledge of different pedagogies, with the ability to be adaptable and versatile in delivery.</p> <p>Understanding of multiple intelligences and in particular, emotional intelligence.</p> <p>Knowledge of pupil assessment and planning for individual needs</p> <p>Up to date knowledge of music education and curriculum developments</p>	<p>✓</p> <p>✓</p> <p></p> <p>✓</p> <p>✓</p>	<p></p> <p></p> <p>✓</p> <p></p> <p></p>	<p>A&amp;I</p> <p>A&amp;I</p> <p>I</p> <p>I</p> <p>A&amp;I</p>
<p><b>4. OTHER POSITION SPECIFIC REQUIREMENTS</b></p> <p>Understanding/awareness of music relevant to young people.</p> <p>An openness to engaging with a variety of musical experiences and opportunities, and a flexibility to delivering music in diverse ways and in different settings.</p> <p>Expected to attend meetings and professional development days as and when required during the school year</p> <p>Required to play an active role in the aspirations of the service</p> <p>Required to be a good ambassador for the service</p> <p>Commitment to the council's equal opportunities policy and acceptance of responsibility for its practical application</p> <p>Commitment to the Safeguarding and Child Protection Policies of the Service</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p> <p></p> <p></p> <p></p> <p></p> <p></p>	<p>A&amp;I</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>A&amp;I A&amp;I</p>
<p><b>5. EDUCATION AND TRAINING</b></p> <p>Have a degree or equivalent (experience/competency/demonstrated commitment)</p>	<p></p>	<p>✓</p>	<p>A</p>
<p><b>6. DISQUALIFYING FACTORS</b></p> <p>Indication of sexist, racist or anti-disability attitudes or any other attitudes inconsistent with the Council's Equal Opportunities Policy.</p>	<p>✓</p>	<p></p>	<p>I</p>